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12 May 1953

MEMORANDUM FOR: SR/ADMIN

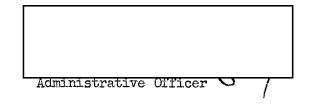
SUBJECT

: Reclassification of Positions

1. It is requested that three (3) positions; slot numbers 45, 46 and 47 on the SR T/O be reclassified.

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- 2. At present these positions are classified as Secretary-Steno, GS-5, and we request that they be changed to Training Assistants, GS-6.
- 3. The work being done, by persons in these positions, is definitely Training Assistant type work rather than Stenographic so request that this reclassification be accomplished as soon as possible.
- 4. Job sheets for the proposed three (3) positions are attached.



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Approved Uniter, SK/

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